

The 26th PAAL International Online Conference

Conference Date: August 20th (Sat) and 21st (Sun), 2022

(JST)

Oral Presentation Guidelines

Please note that the official Conference language is English, therefore the presentations must be prepared and delivered in English.

1. Oral presenters are to present online synchronously, meeting live with their audience at the designated time and the Zoom room.

- 1) Zoom installation

Presenters must download and install the Zoom Application. To download and install the Zoom Application: Go to <https://zoom.us/download>.

And from the Download Center, click on the Download button under “Zoom Client For Meetings”. This application will automatically download when you start your first Zoom Meeting.

- 2) If you are not familiar with a Zoom meeting, please watch this instructional video.

How to join a Zoom meeting: <https://support.zoom.us/hc/en-us/articles/201362193-Joining-a-meeting>

- 3) In the case you cannot make the presentation live on the conference day, make sure to contact the organizing committee (paalconference@gmail.com) **by Aug. 6th at the latest.**

2. Presentation length (25 minute-slot per each presentation)

- 1) Oral presentation: 20 minutes for presentation and 5 minutes for discussion and questions

- 2) S-Oral (undergraduate/graduate students): 20 minutes for presentation and 5 minutes for discussion and questions

3. Presentation formats – Oral presentations should be prepared in a PowerPoint format (.ppt, pptx) or a Portable Document Format (PDF) document.

All information regarding the conference can be found on the PAAL website:

<http://www.paaljapan.org>

For more information, please email at: paalconference@gmail.com.

PAAL 2022 Conference Organizing Committee